认证收费
Certification charging

1 目的与使用范围 Purpose and Scope

为规范认证收费行为，保护认证双方的利益，促进认证工作的发展，特制订本规则。本规则适用于公司所开展的产品认证服务收费。In order to standardize the behavior of certification fees, protect the interests of both parties in the certification process, and promote the development of certification work, this rule has been specially formulated. This rule applies to the charging for the management system certification services provided by the company.

2 基本原则 Basic principle

2.1 收费项目和标准按照国家有关主管部门的规定制订。The charging items and standards are formulated in accordance with the regulations of the relevant national authorities.

2.2 认证审核的工作量（人日数）根据申请认证组织的规模、认证领域数量和专业特性等按国际准则及国家主管部门有关要求确定。具体收费以合同约定为准。The workload (person-days) for the certification assessment is determined according to the size of the organization applying for certification, the number of certification fields, and professional characteristics, in accordance with international standards and relevant requirements of the national authorities. The specific charges are subject to the terms of the contract.

3 收费项目与标准 Charging items and standards

3.1 认证收费项目 Certification charging items

a) 申请费：初次认证、再认证、增加认证领域、变更认证范围等的申请费用；Application fee: The fee for applications such as initial certification, re-certification, expansion of certification scope, and modification of certification range;

b) 审核费：初次认证、监督、再认证、特殊审核等审核活动所发生的费用；Assessment fee: The fees incurred during the initial certification, supervision, re-certification, and special audits and other audit activities;

c) 批准与注册费：初次认证、再认证、认证变更等的批准与注册费用，按不同认证领域分别收取；Approval and registration fees: The approval and registration fees for initial certification, re-certification, and certification changes are charged separately according to different certification fields;

d) 年金（含标志使用费）。Pension (including logo usage fee).

3.2 收费标准 Charging standards

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序号 No.	收费项目 Charging Items	收费标准（单位：元（RMB） Charging standards (RMB)	备注 Note
1	申请费 Application fee	1000	a.审核人日数按相关认可规定执行 The assessment's person-days shall be carried out in accordance with the relevant recognized regulations. b.年金每年交纳一次 The pension is paid once a year.
2	审核费 Assessment fee	≥3000×人日数(person-days)	
3	批准与注册费 Approval and registration fees	2000	
4	年金（含标志使用费） Pension (including logo usage fee)	2000	
5	（监督）审核费 (Surveillance) Assessment fee	≥3000×人日数(person-days)	

4 审核人日数核算方法 Method for calculating the assessment's person-days

4.1 单一领域产品认证 Single-domain product certification

产品审核人日数与审核范围内的有效人数、审核类型（初审、监督、再认证、特殊审核等）、业务范围类型和场所数量与类型等因素相关。人日数包括文件评审、审核准备、现场审核和最终报告等时间；不包括路途时间。The person-days of product assessment is related to the effective number of people within the assessment scope, the type of assessment (initial assessment, supervision, re-certification, special assessment, etc.), the type of business scope and the number and type of locations. The person-days include time for document review, review preparation, on-site review and final report; they do not include travel time.

4.2 多领域产品结合认证 Multi-domain product integration certification

对于多领域产品结合认证，审核人日数可在单一领域产品审核人日数之和的基础上适当减少，通常考虑产品领域数量并按实际发生的审核人日数计算。For the combined certification of multi-domain products, the person-days of product assessment can be appropriately reduced based on the total person-days of product assessment for a single domain product. Usually, the person-days of product assessment is considered and the actual person-days of product assessment is calculated.

4.3 增加认证领域审核 Increase the number of assessments in the certification field

获证组织已经获得公司某领域认证以后提出其它认证领域的申请，应按该领域的审核人日数计算费用。After the certified organization has obtained certification in a certain area of the company, if it then submits an application for certification in other areas, the fees should be calculated based on the person-days of assessment for the respective area.

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4.4 扩大认证业务范围审核 Expansion of certification business scope assessment

获证组织在已取得的产品认证的领域扩大范围，根据实际发生的审核工作量计算。The certified organization expands its scope in the areas where it has already obtained product certifications, based on the actual workload of the audits that have occurred.

5 收费方法 Charging method

按照双方协议约定进行缴纳费用。Pay the fees in accordance with the agreement between the two parties.